

GREENHOUSE GAS EMISSIONS REDUCTION FUND
Quarterly Progress Report Form

1. Program Title

New Hampshire EnergySmart Schools Program

2. Program Type

TRC's New Hampshire Schools Benchmarking Project falls under the following types of programs pursuant to Puc 2604.01(c):

8. Programs to improve the electric and thermal energy efficiency of new and existing residences and commercial buildings

10. Education, outreach and information programs that promote energy efficiency, conservation, and demand response

3. Summary of work completed during this reporting period **July 15, 2009 – October 31, 2009**

Adapt Building Energy Performance System to NH

- Modified existing database to accept benchmarking data for NH Schools

Marketing and Outreach

- Met with Ed Murdough from the NH Department of Education to discuss the NH EnergySmart Schools Program and related outreach
- Finalized the following Program materials: Program announcement, data entry form and benchmarking report templates
- Met with NH Regional Greenhouse Gas Initiative (RGGI) grantees concerning coordination of efforts on the grant projects. Meeting was held on October 9, 2009.
- Worked with the NH Department of Education to release Program announcement to all public school administrators via email. Announcement sent on October 12, 2009.
- Promoted Program via a vendor booth at the 2009 Best Practices Conference on School Operations, Finance and Business Leadership sponsored by the NH School Administrators Association and the NH Association of School Business Officials on September 24 – 25, 2009.

Benchmarking

- Responded to Program inquiries via the toll-free Program phone number
- Worked with four school districts to benchmark their school facilities

4. Summarize work to be completed next quarter: **November 1, 2009 – January 31, 2009**

Adapt Building Energy Performance System to NH

- As first reports are generated, modify database as necessary

Marketing and Outreach

- Continue to collaborate with the NH Department of Education
- Follow up from contacts made at conferences with interested SAU's
- Further develop marketing and outreach plan based on activity in the first quarter
- Collaborate with Local Energy Committees through existing channels (i.e., Clean Air-Cool Planet)
- Collaborate with the Jordan Institute on providing complementary services to schools
- Collaborate with other RGGI grantees, utilities, US EPA and others on promoting the benchmarking services
- Develop case studies on completed projects
- Work with the Jordan Institute on promoting the Program to their client schools via a letter. Letter sent out on November 17, 2009.
- Present the Program to the Nonpublic School Advisory Council at their meeting on November 13, 2009.
- Promote Program at the NH Local Government Center's annual conference "Rising to the Challenge" on November 18 – 20, 2009.

Benchmarking

- Respond to Program inquiries via the toll-free Program phone number
- Assist school districts in compiling data and submitting applications
- Develop benchmark reports for public and private schools statewide

EPA / Energy Star

- Provide ENERGY STAR Building support as necessary

5. Budget vs. Actual Expenditures (if you have included this with your invoicing, there is no need to repeat this for the quarterly report.)

- Please see invoice reporting form

6. Explain any obstacles encountered or any milestones not reached.

- No obstacles to date. Program is underway.